

## Checklist for Uncontested Dissolution of Marriage

1. **Date of marriage, where married, and date of separation if separated, full name of child(ren) and birthdates.**
2. **Personal Property/Assets:** State if already agreeably divided and both have their own or make legible, detailed list of Personal Property/Assets of Husband and Personal Property/Assets of Wife.
3. **Real property:** For each property, list whose name is it in, whether purchased before or during marriage, or after separation, and who gets each property.
4. **Debts:** Name creditors and what the debt was for, outstanding balance, whose name is it in, whether owed before or during marriage, or after separation, and who pays.
5. **Automobiles, Boats or Other Vehicles:** List year, make and model for each, whose name is it in, whether acquired before or during marriage, or after separation, and who gets.
6. **Business(es):** Name business, whose name is it in, whether owned before or during marriage, marriage or after separation, and who gets.
7. **Bank Accounts/Investments:** List each account #, type of account, whose name in, whether acquired prior to marriage, during marriage or after separation, and who gets.
8. **Alimony:** State whether both are waiving any interest in alimony or does either get alimony payments.
9. **Retirement, Pension, etc.:** State if both are waiving any interest in the other's retirement, pension, etc. or either gets any interest in the other's retirement, pension, etc. **"Uncontested" fee does not provide for preparation of a Qualified Domestic Relations Order (QDRO). If a QDRO is required, you will have to hire another attorney to handle this.**
10. **Income Tax Returns:** State if any unpaid taxes owned, and which Party gets to claim child(ren) on future returns.
11. **Primary/Secondary Residence of Child(ren):** State which parent will have primary and secondary residence.
12. **Visitation Schedule:** List the agreed upon visitation schedule (i.e., every other week Friday at 6pm to Sunday at 6pm, or otherwise), include who has child(ren) on which major holidays. Also include summer visitation (i.e., how many weeks in the summer, whether consecutive or not), and whether secondary parent provides all transportation.
13. **Child Support:** State the amount of child support agreed upon per month, date to start, and whether it will be payable weekly, bi-weekly, or monthly. Also state if by Income Deduction Order or directly to parent.
14. **Health and Dental Insurance for Minor Child(ren):** State who presently has health and dental insurance coverage, and who will be providing after divorce.
15. **Day-Care/After-School Care:** State whether both Parties pay ½ or other arrangement.
16. **Life Insurance:** State whether either parent presently has life insurance coverage, the amount, whether both or which parent will be required to maintain life insurance coverage with minor child(ren) as beneficiary, and the amount of life insurance they will have to maintain.
17. **Children's College or Other Expenses:** State whether any have been agreed upon for payment by either parent.

**Note: You must provide current pay stub for both Parties, W-2's for prior year, legal descriptions for any real property, and completed Financial Affidavits for both Parties, if possible. You must also attend Parents, Children and Divorce class prior to Final Hearing.**